

Transient Student Authorization Form
Hiram College
Office of the Registrar
PO Box 67, Hiram OH 44234
330.569.5210/Registrar@hiram.edu

Name _____ Student ID _____ Date _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Major(s) _____ Advisor(s) _____

Class Standing: Senior _____ [<30 hrs: _____] Junior _____ Sophomore _____ Freshmen _____

Institution Student Will Attend _____

Term Attending as a Transient Student: Fall _____ Spring _____ Summer _____ Year: 20 _____

TRANSFER COURSE(S) REQUESTED:

Check the box that you are requesting the transient course fulfill. If requesting equivalency you must provide the Hiram College course you are requesting the equivalency for and get the signature of the chair of the department in which the course is housed.

Course Number	Title	Hours	If requesting equivalency, provide Hiram College Course info below*	Core	In Lieu	Elect

*The course department chair must sign form in order to be given equivalency status

I am aware of the transfer credit policy whereby 1) a grade of C or higher is required in order for the credits to be considered transferable; 2) grades and grade point averages earned at other institutions DO NOT transfer back to Hiram College; 3) the credit hours taken at the other institution is applied to your academic record, not Hiram College's equivalent course's credit hours, if different; 4) a transcript from the above institution must be received by Hiram College in order for transfer credit to be evaluated; 5) I am aware of that the final 30 semester hours during my senior year must be completed at Hiram College or in a Hiram College approved program, and that any exception requires approval of the Associate Academic Dean of the College. **By signing below, I acknowledge this policy.**

Student Signature

Date

Course Department Chair Signature (required for requested equivalency only)

Date

Signature of Office of the Registrar Personnel or Hiram Academic Advisor

Date

Academic Advisor signature is needed if courses are for major or minor.

Professional and Graduate Studies signature (for PGS student)

This is to certify that the above named student _____ is in good standing/ _____ is NOT in good standing at Hiram College and has permission to register as a Transient Student at the above named institution.

Registrar's Office Personnel or Associate Dean of the College

Date

Distribution: _____ Host Institution _____ Hiram Registrar's Office _____ Student